



## VISITOR SPECIFIC GOOD MANUFACTURING PRACTICE AGREEMENT 2021

Welcome to Intermountain Nutrition! While visiting, performing product equipment testing, or observing production at Intermountain Nutrition, visitors are required to adhere to the same Good Manufacturing Practices as our employees. We are regulated by the FDA and ALL visitors and contractors must follow these guidelines while in the plant:

- 1 All visitors will review the specific GMPs below and sign the visitor's log as confirmation that the GMPs of Intermountain Nutrition will be respected and adhered to.
- 2 Visitors with open sores or communicable diseases must report these to a member of the management team before entering the plant. Persons who have experienced vomiting, fever or diarrhea in the past 24 hr should not enter the production facility.
- 3 No wristwatches or jewelry of any kind. If you have jewelry that cannot be removed for whatever reason, it must be covered with a blue metal-detectable band-aid and you will not be allowed to enter any production rooms. An exception will be made for medic alert insignia.

4

All visitors should be dressed appropriately for a food processing plant; no open toed shoes or high-heels; no shorts or short skirts; no uncovered nail polish or acrylic nails. If you do not have appropriate foot-wear, your tour experience will be controlled to protect you. If you have nail polish or acrylic nails, you must wear gloves at all times and you will be excluded from the production rooms on tour.

- 5 No objects carried in pockets above the waist.
- 6 Hairnets must be worn, covering all hair, over the ears when entering a production clean room (use mirrors).
- 7 Beard nets must be worn to cover any beard or moustache longer than upper lip line when entering a production clean room.
- 8 Prior to entering a production clean room, hands must be washed and sanitized.
- 9 No eating, chewing gum, smoking, or spitting is allowed in the plant. Food shall be stored in the cafeteria.
- 10 No glass or brittle plastics are to be used in the facility, unless approved by management.





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- 11 No drugs or medication of any kind may be carried or used in any production area.
- 12 No cell phones are allowed out in production clean rooms without management approval and no photos are allowed without prior approval from management.
- 13 All tools brought into the production areas must be cleaned and sanitized prior to use (see IMN shop for distribution of sanitizing wipes if you are out)
- 14 Do not touch product or any product contact surface while in production areas. Do not touch stored ingredients, products, or equipment without permission of a member of the management team.

15

Visitors must adhere to specified tour routes and remain with designated Intermountain Nutrition tour guide.

- 16 Intermountain Nutrition has a written food security program that requires all doors to be locked and all suspicious persons identified. Please make sure you stay with the guide provided for you.
- 17 In the event of an emergency, an announcement will be made and all visitors should follow their guides out of the plant or to shelter.
- 18 No outside chemicals without approval from IMN management.
- 19 Any intentional or gross negligence adulteration of product and/or contact surfaces is a felony and will be prosecuted to the fullest extent of the law. IMN production is canvassed with strategic CCTV monitoring.
- 20 Enjoy your visit!

**\*\*\*BY SIGNING INTO THE IMN VISITORS LOG, YOU AGREE TO  
ADHERE TO ALL IMN VISITOR GMP REQUIREMENTS\*\*\*.**

